

Meeting	Cabinet Committee: Local Plan
Date and Time	Thursday, 10th August, 2023 at 10.00 am.
Venue	Walton Suite, Guildhall, Winchester

Note: This meeting is being held in person at the location specified above. Members of the public should note that a live video feed of the meeting will be available from the council's YouTube channel ([youtube.com/WinchesterCC](https://www.youtube.com/WinchesterCC)) during the meeting.

A limited number of seats will be made available at the above named location however attendance must be notified to the council before the meeting. Please note that priority will be given to those wishing to attend and address the meeting over those wishing to attend and observe.

AGENDA

PROCEDURAL ITEMS

- 1. Apologies**
To record the names of apologies given.
- 2. Disclosure of Interests**
To receive any disclosure of interests from Members and Officers in matters to be discussed.
Note: Councillors are reminded of their obligations to declare disclosable pecuniary interests, personal and/or prejudicial interests in accordance with legislation and the Council's Code of Conduct.
- 3. To note any request from Councillors to make representations on an agenda item.**
Note: Councillors wishing to speak about a particular agenda item are required to register with Democratic Services before the meeting (contact: democracy@winchester.gov.uk or 01962 848 264). Councillors will normally be invited by the Chairperson to speak during the appropriate item (after the Cabinet Member's introduction and questions from other Cabinet Members).



4. **Public Participation**

NB members of the public are required to register with Democratic Services by 5pm on Tuesday 8th August 2023 (contact: democracy@winchester.gov.uk or 01962 848 264).

Members of the public and visiting councillors may speak at this meeting on a specific item due for decision, provided they have registered to speak in advance. Please contact Democratic Services by 5pm **on Tuesday 8 August 2023** via democracy@winchester.gov.uk or (01962) 848 264 to register to speak and for further details.

BUSINESS ITEMS

5. **Chairperson's announcements**

6. Revised Local Development Scheme (CAB3419(LP)) and Presentation) (Pages 7 - 82)

Key Decision

(CAB3419(LP))

Laura Taylor
Chief Executive

All of the Council's publicly available agendas, reports and minutes are available to view and download from the Council's [Website](#) and are also open to inspection at the offices of the council. As part of our drive to minimise our use of paper we do not provide paper copies of the full agenda pack at meetings. We do however, provide a number of copies of the agenda front sheet at the meeting which contains the QR Code opposite. Scanning this code enables members of the public to easily access all of the meeting papers on their own electronic device. Please hold your device's camera or QR code App over the QR Code so that it's clearly visible within your screen and you will be redirected to the agenda pack.



2 August 2023

Agenda Contact: David Blakemore, Democratic Services Team Manager
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MEMBERSHIP

Cabinet Committee: Local Plan

Councillors Porter (Cabinet Member for Place and Local Plan – Chairperson),
Learney and Tod

Non-voting invited councillors: Councillors Horrill, Laming, Lee, Read and Williams

In the event of any member of Cabinet not being available for a meeting of the Cabinet Committee another member of Cabinet may deputise where no conflict arises.

For the meeting on 10 August 2023, the membership expected from Cabinet is: Councillor Porter (Chairperson), Thompson and Westwood.

Deputies for the non-voting invited councillors can be appointed from any group at the Chairperson's discretion.

Quorum = 2 voting members

TERMS OF REFERENCE

1. To oversee the Council's development of the Local Plan (2019 – 2039) and to ensure the programme to deliver the plan is timely and within the policy and budget framework approved by Council.
2. To monitor and oversee the Council's Local Plan (2019 – 2039) strategies and the delivery of associated documents relating to policy options, draft policies and evidence prepared to support the Local Plan.
3. To exercise the executive functions set out below in relation to Strategic Planning Services and the Local Plan (2019 – 2039).
4. To make recommendations as required to Cabinet and Council.

Delegated Matters

1. To oversee the development of the Local Plan (2019 – 2039) of the Council and to ensure that the objectives established by Cabinet are met, and in particular:
 - (i) to exercise those financial management and procurement powers of Cabinet set out below in respect of the production of the Local Plan
 - (ii) to agree the Project Plan and monitor progress of the project against that Plan including key milestones;
 - (iii) to agree progression to the next stages of delivery as set out in the Project Plan;
 - (iv) to ensure effective actions are in place to address key risks;
 - (v) to consider and agree methods of consultation and engagement;
 - (vi) to review Local Plan (2019 – 2039) that are under development.

2. To exercise the powers of Cabinet under the Financial Procedure Rules in respect of the production of technical reports and advice for the Local Plan (2019 – 2039).
3. To exercise the following powers of Cabinet under the Contract Procedure Rules in relation to the procurement of contracts for works, goods, software or services in connection with the Project:-
 - (i) approval of price/quality evaluation criteria;
 - (ii) approval of short-listing procedures, short-list selection and approved lists of contractors, including the authorisation of any departures from Contract Procedure Rules;
 - (iii) award of Contract.

Referred Matters

To advise Cabinet on:

4. Any proposals in which the limitations set out above in the Delegated Matters would be exceeded or where risks are considered necessary to be raised with Cabinet.

To advise Cabinet and Council on:

5. Approval of a revenue virement or supplementary revenue estimate over £250,000.
6. Any matters of policy that need to be brought to their attention.
7. Any other matter as considered appropriate by the Cabinet Committee.

Public Participation at meetings

Representations will be limited to a maximum of 3 minutes, subject to a maximum 15 minutes set aside for all questions and answers.

To reserve your place to speak, you are asked to **register with Democratic Services prior to the meeting** – please see public participation agenda item below for further details. People will be invited to speak in the order that they have registered, subject to the maximum time period allowed for speaking not being exceeded. Public Participation is at the Chairperson's discretion.

Filming and Broadcast Notification

This meeting will be recorded and broadcast live on the Council's website. The meeting may also be recorded and broadcast by the press and members of the public – please see the Access to Information Procedure Rules within the Council's Constitution for further information, which is available to view on the [Council's website](#). Please note that the video recording is subtitled but you may have to enable your device to see them (advice on how to do this is on the meeting page).

Disabled Access

Disabled access is normally available, but please phone Democratic Services on 01962 848 264 or email democracy@winchester.gov.uk to ensure that the necessary arrangements are in place.

